

Tenancy Application Form

Upon completion please return this form to:

Name of Landlord:

Address of Landlord:

(IN THE CASE OF JOINT-APPLICANT, EACH JOINT-APPLICANT WILL BE REQUIRED TO COMPLETE AND SUBMIT A SEPARATE APPLICATION FORM. PLEASE EITHER PHOTOCOPY THIS FORM FOR THE NUMBER REQUIRED BEFORE COMPLETING - OR ASK FOR THE NUMBER OF FORMS RQUIRED)

APPLICANTS NAME
(Mr/Mrs/Miss/Ms)

ADDRESS

EMAIL ADDRESS

TELEPHONE (LANDLINE)

(MOBILE)

DATE OF BIRTH

N.I. NUMBER

ID TO BE PHOTOCOPIED

BIRTH CERTIFICATE

DRIVING LICENCE

OTHER

JOINT APPLICANTS NAME (if any)

SMOKING (Yes/No)

TIME AT PRESENT ADDRESS

PREVIOUS ADDRESS
(if less than 3 years)

HOW WAS THAT PROPERTY
HELD BY YOU

AS TENANT

AS OWNER

AS A LODGER

AS A COUNCIL TENANT - OF WHICH LA:

IF AS A TENANT OR LODGER, PLEASE GIVE THE NAME AND ADDRESS OF THE LANDLORD BELOW:

IF EMPLOYED -
YOUR OCCUPATION

NAME AND ADDRESS
OF EMPLOYER

For use in England and Wales

Tenancy Application Form

ARE YOU PRESENTLY IN RECEIPT OF

| | | | |
|--------------------------|----------------------|--------------------------|----------------------|
| <input type="checkbox"/> | HOUSING BENEFIT | <input type="checkbox"/> | INCOME SUPPORT |
| <input type="checkbox"/> | UNEMPLOYMENT BENEFIT | <input type="checkbox"/> | SICKNESS BENEFIT |
| <input type="checkbox"/> | RETIREMENT PENSION | <input type="checkbox"/> | DISABILITY ALLOWANCE |

ADDRESS OF THE TENANCY BEING APPLIED FOR

THE DATE YOU WOULD LIKE TO BEGIN OCCUPYING THE PROPERTY IF APPLICATION IS SUCCESSFUL

THE LENGTH OF TENANCY BEING APPLIED FOR

IF IT IS INTENDED FOR ANYONE OTHER THAN YOURSELF TO LIVE IN THE PROPERTY, PLEASE PROVIDE BELOW THEIR NAMES, AGES (INCLUDING CHILDREN IF ANY), AND THEIR RELATIONSHIP TO YOU:

| <u>NAME</u> | <u>AGE</u> | <u>RELATIONSHIP</u> |
|-------------|------------|---------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

YOUR GUARANTOR NAME AND ADDRESS

TELEPHONE (LANDLINE) _____ MOBILE _____

EMAIL _____

Relationship to tenant _____ Homeowner (Y/N) _____ UK Resident (Y/N) _____

Occupation _____ Employed/Self Employ/Retired _____

I confirm that I am over 18 years of age and the information I have provided is accurate. I agree to the Landlord named at the beginning of this application form making whatever enquiries, including a credit check, he/she deems necessary in connection with this application for a tenancy. I authorise my employer, a local authority (if I was previously a council tenant), and the personal referee named, to provide information about me, any prior tenancy history, and any employment / financial affairs as appropriate to the Landlord's enquiries.

SIGNED _____ NAME _____ DATE _____

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